



SUKHENDU BHUSAN BHATTACHARJEE MEMORIAL TRUST FOR CHILDREN EDUCATION

# OIL VALLEY GIRLS' & BOYS' SCHOOL, DIBRUGARH

ESTD - 2007

CBSE Affiliation No: 230175

Banipur, Dibrugarh, Assam - 786 003

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Sl. No.

300

## TRANSFER / LEAVING CERTIFICATE

Date : .....

1. Name of the pupil .....
2. Father's/Guardian's Name .....
3. Nationality .....
4. Whether the candidate belongs to Scheduled Caste or Scheduled Tribe .....
5. Date of first admission in the School with class .....
6. Date of birth (in Christinn Eru) according to Admission Register (in figures).....  
(In words) .....
7. Class in which the pupil last studies (in figures) .....(in words).....
8. School/Board Annual examination last taken with result .....
9. Whether failed, if so once/twice in the same class .....
10. Subject studies : 1. .... 2. .... 3. .... 4. ....  
5. .... 6. .... 7. ....
11. Whether qualified for promotion to the higher class .....
- If so, to which class (in figures) .....(in words).....
12. Month upto which the pupil has paid the school dues .....
13. Any fee concession availed of : if so, the nature of such concession .....
14. Total number of working days .....
15. Total number of working days present .....
16. Whether NCC Cadet/Boy Scout/Girl Guide (details may be given) .....
17. Games played or extra-curricular activities in which the pupil usually took part (mention achiever level therein)  
.....
18. General conduct .....
19. Date of application for certificate .....20. Date of issue of certificate .....
21. Reasons for leaving the school .....
22. Any other remarks .....

*Signature of  
the Class Teacher*

*Checked by  
(State full name and designation)*

*Principal  
Seal*